



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WELCOME TO CAMP COLMAN

2020 Parent & Camper Handbook
YMCA CAMP COLMAN

THANK YOU FOR CHOOSING YMCA CAMP COLMAN! WELCOME FROM THE CAMP DIRECTORS!

Hello YMCA Camp Colman Family!

We are glad your camper(s) is joining us this summer at camp! We hope they're as excited for Camp Colman's 108th summer as we are. Whether this is your camper's first summer or tenth, we are confident that they will have a memorable experience!

Built on the Y's core values of caring, honesty, respect and responsibility, the Colman community is a place where campers can grow and thrive by truly being themselves. Your camper will make new friends, try new activities, and learn new skills while immersed in the natural beauty of the south Puget Sound.

It is the goal of Camp Colman to provide life-changing outdoor experiences by creating magical moments and opportunities for growth in a welcoming community for all, especially youth. We do this through the demonstration of our core values and by focusing on safety, being intentional in our programming, seeking to inspire others, creating a warm and welcoming environment and choosing a positive attitude.

Your camper will be guided through this experience by our talented team of cabin counselors and staff, who come from a wide variety of backgrounds and experiences, and take pride in helping kids explore, learn and grow.

We'd like to take a moment to introduce ourselves! Executive Director, Bria "Disney" Cartwright, is an expert in youth development who grew up in the YMCA, and Summer Camp Director, Daniel "Shibby" Alpers, has been a lifetime Y camper, teen leader and camp staff member. We are so excited for our second summer at Camp Colman and hope to give every camper an experience full of friendships, memories, and camp magic!

As you prepare for your camper's summer adventure, please read through this handbook for important information, including specifics about camper drop-off and pick-up, communication with staff, and more. If you have a question you don't see answered here, feel free to call our office at (206) 717-2593.

Thank you for trusting us with part of your child's summer enrichment. We are honored you have chosen YMCA Camp Colman and are excited to see your camper(s) this summer!

In the spirit of camp,

Bria "Disney" Cartwright
Camp Colman Executive Director
bcartwright@seattleyymca.org

Daniel "Shibby" Alpers
Summer Camp Director
dalpers@seattleyymca.org

YMCA Camp Colman is accredited by the American Camp Association (ACA). For more information on their standards, please see acacamps.org.

YMCA CAMP COLMAN 2020 CAMP GUIDE

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THE YMCA OF GREATER SEATTLE'S MISSION STATEMENT

Building a community where all people, especially the young, are encouraged to develop their fullest potential in spirit, mind, and body.

EQUITY STATEMENT

The Y actively promotes a culture free from bias and injustice. We are dedicated to removing institutional and systemic barriers that result in oppression and racism. We will be accountable to marginalized communities for creating equitable and sustainable environments where social justice is woven into every facet of our programs, and by caring for our communities in a culturally versatile and respectful manner.

YMCA CORE VALUES

The YMCA of Greater Seattle has identified the values of **respect**, **responsibility**, **honesty** and **caring** as essential in a child's character development. YMCA Camp Colman programs incorporate these values into the overall camp experience each day.

Our approach toward values formation is designed to reinforce the lessons that families strive to teach their children every day. Through staff and camper role modeling and living together at camp, we provide campers with the opportunity to depart from YMCA Camp Colman with a better understanding and recognition of these character traits in themselves and in others:

- **Caring:** Considering the needs and feelings of others
- **Honesty:** Being trustworthy and truthful
- **Respect:** Following the golden rule by treating yourself and others with dignity
- **Responsibility:** Accepting accountability for your actions and role in the community

VALUES AWARDS

In addition to emphasizing the core values in daily life at YMCA Camp Colman, campers who exemplify these values are recognized in the fall at a gathering in Seattle. Values Awards are given to campers who, through words or actions, demonstrate inclusion and respect toward others as well as show an enthusiasm for camp.

ESPECIALLY FOR FIRST TIME CAMPERS

Congratulations on choosing an experience that might make both you and your camper excited and maybe a little nervous!

Helping campers get ready for camp can help them more easily cope with being away from home. It is very normal for symptoms of homesickness to occur over the first few days of camp – often during rest period and/or lights out. Most often with a few conversations with counselors and the security of new friends and activities, the homesickness dissipates.

If your camper is experiencing homesickness beyond the 2-3 day adjustment period of camp, a member of our leadership staff will contact you, and together you will be part of a plan to help your camper have an emotionally safe and rewarding camp experience. Here are some tips to help prepare your child for camp and the possibility of homesickness:

PRIOR TO CAMP:

- Have a positive family attitude
- “Live out of a suitcase” for a few days, and practice carrying it once it’s packed
- Practice taking a shower instead of a bath and washing one’s hair
- Mark a calendar with days until camp starts- HOORAY!!!
- Give gentle encouragement that missing home is “ok”
- Don’t make a “pick-up promise” that you’ll come get them if they are having a hard time (of course this option will be available to you if they don’t get past their homesickness, but it’s best to just offer encouragement prior to camp)
- Practice electronics-free time because there are no electronics at camp

DURING CAMP:

- When writing letters to your child, ask about camp activities, counselors, specific programs, etc. – words of encouragement go a long way
- Avoid using phrases such as “we miss you,” “wish you were here,” or detailed accounts of what the family is doing
- Pack “surprises” or notes of encouragement amongst your camper’s belongings
- Express your confidence in their ability to be away from home and that the counselors are there to assist them if they should need anything

IS MY CHILD READY FOR OVERNIGHT CAMP?

In order to ensure your camper is ready for such an experience, you should be able to answer “yes” to these questions:

1. Does my child consistently identify when they need to use the restroom?
2. Has my child successfully spent at least one night away from home?
3. Is my child willing to eat a variety of food?
4. Can my child take a shower by themselves?
5. Does my child effectively manage their own behavior around other children?

If the answer to any of these questions is “no,” please contact Summer Camp Director, Daniel Alpers, to discuss your child’s experience.

LIFE AT CAMP

MEALS

Campers enjoy nutritious freshly prepared meals in Anderson Lodge, the central hub of YMCA Camp Colman. Campers eat family-style with their cabin group with campers taking turns helping bring the food to the table from the kitchen. At each meal one cabin group is assigned to be part of KP – Kitchen Party – where they will help with various tasks before and/or after the meal. Campers will have breakfast, lunch, dinner and an afternoon snack each full day at camp.

DIETARY NEEDS/RESTRICTIONS

Camp provides a Nut-Free menu and meals and snacks do not have nuts in them. We ask campers to leave food at home and any food that is brought to camp or discovered by staff will be turned in to the staff and returned upon departure. That being said, we cannot fully control what is or is not brought in to camp. **If your child has an airborne allergy of any kind, nuts or otherwise, please notify us at least 2 weeks in advance** so we can implement additional measures and precautions to keep your child safe and comfortable at camp. If your camper has less-common dietary restrictions or food allergies, please feel free to contact Connie, our Food Service Director, to discuss options available for your camper, including possible supplemental items to send with your camper (to be turned in at check-in and kept in the kitchen). See the last page for contact information.

CABINS

YMCA Camp Colman has 16 cabins that are utilized for campers and staff. Each cabin is designed with the intent of creating community and includes decks, group gathering areas and restrooms with hot showers.

CABIN GROUPS

Campers are placed in cabins with campers based on the same gender identity and who are within one year or grade level of them. Counselors live in the cabin with campers and manage the daily living of campers. They act as a guide, role model, mentor and friend. Typically, there are ten campers in each cabin and two adult staff.

Cabin placement takes place prior to the start of each session, and is finalized the week prior to camp. We work hard to make sure there is a variety of camp experience, talents and geography represented in each cabin group. If your camper has friends attending the same session, we ask that you limit the number of cabin mate requests to 2; we will split groups of more than 3 into separate cabins. This will help ensure that camp is a welcoming place where every camper feels included and can make new friends. **Please note: this must be a mutual request to be honored. If a request is made to place campers of greater age spans together in a cabin, the older camper will be placed in the younger cabin. We will not honor cabin mate requests where the age difference is greater than 12 months, or where the grade level difference exceeds 1 year.**

STAFF CAMP NAMES

At Camp Colman, staff are invited to choose a “Camp Name”, which is intended to lift up and celebrate our staff. You may have noticed “Shibby” and “Disney” as the names of our Camp Directors in the welcome letter. We find camp names to be a fun way to give staff creative license, to make them more relatable to campers and to help campers more quickly learn the names of staff.

OUR STAFF

YMCA Camp Colman's staff is a select group of caring, loving individuals who truly enjoy working with children. Camp is a life-changing experience where campers have the opportunity to learn new things and further develop life skills, such as independence, collaboration, communication and resilience. Camp Colman's staff members pride themselves on being the facilitators of these experiences. We have one staff member for every five campers.

Staff are selected via a thorough application and interview process as outlined by the YMCA of Greater Seattle. Every staff member must have current First Aid and CPR certifications and pass both a national background check and a pre-hire drug screening. Staff working as lifeguards or on the challenge course have appropriate training and/or certifications for these areas. In addition all staff complete at least a week of in-depth training prior to the start of camp on topics including youth development, inclusion, emergency procedures, bullying and child abuse prevention and teamwork.

DAILY SCHEDULE

The daily schedule is designed to provide our campers with opportunities for both structured and unstructured play, choice in their daily activities and social opportunities within and out of their cabin groups. Below is a typical daily schedule:

7:25	Wake Up	2:15	Village Rec 1
8:15	Breakfast	3:15	Snack
8:45	Wheel of Detail & Cabin Clean Up	3:30	Village Rec 2
9:20	1st Choice Activity Period	4:50	Cabin Rec
10:15	2nd Choice Activity Period	6:00	Dinner
11:10	Skills Rec	7:00	Evening Activity
12:30	Lunch	8:10	Campfire
1:15	Turtle Time (a quiet time to relax in cabins)	9:30	Values Session
		9:45	Lights Out

CAMP COLMAN STORE

Your camper will have the opportunity to visit the Camp Store during their session. All store purchases are made through a prepaid store account. To make a purchase campers simply tell the sales person their name. Please include any store money you would like to add to your camper's account with your final payment. Please discuss with your camper the amount in their store account. We suggest \$25-40 per week of camp.

STORE MONEY REFUNDS

Upon adding store money to your account, you may choose to have unspent money donated to our campership fund for the following summer, or to be refunded to your account at the end of the summer. A detailed report of your camper's store expenses can also be viewed from your online account.

CONNECTING WITH YOUR CAMPER

MAIL AT CAMP

Campers love receiving mail at camp! We recommend sending a letter the Friday before they leave so they get a letter on the first mail day. All mail should be posted by the Tuesday that your child is at camp so that it gets to camp before your camper leaves. The last day campers receive mail is Friday. **If sending care packages, please do not send food!** Any food that is discovered by staff will be turned in to the staff and returned upon departure.

PACKAGES & MAIL MAY BE SENT TO:

Camper's Name - Camp Session
YMCA Camp Colman
20016 Bay Road SW
Longbranch, WA 98351

EMAILING YOUR CAMPER & VIEWING PHOTOS

Through your online account in UltraCamp, you may send one-way emails to your camper. Campers will not have access to computers to reply. **NEW THIS YEAR:** In an effort to reduce our environmental impact, we will print out emails 2 times for each week-long session, once for short sessions (Tuesdays & Fridays), and deliver them at snack time on those days. We will also have a mailbox available at our check-in locations if you would like to drop a standard letter, greeting card or postcard to be delivered to your camper on the first full day of their camp session.

Our Media Team will post photos throughout the week for you to view on our password protected photo site, SmugMug. This information is distributed via email a few days prior to your camper's session, and is also available at check-in locations.

A NOTE ABOUT CELL PHONES & ELECTRONICS

For a variety of reasons, we do not allow campers to have cell phones or electronics. If they are brought to camp they will be turned in to leadership staff and returned at the end of the session. Please know we will be in contact if there are any concerns regarding your child, so "no news is good news". Please help us to reach our goals at camp by leaving all cell phones and electronics at home. Thank you!

PARENT COMMUNICATION

Staff are trained to handle day-to-day situations that may arise during your camper's stay in a safe and caring manner. Instances when you might expect to hear from camp staff for consultations or to arrange to pick up your camper may include:

- Behavioral issues including bullying or verbal or physical aggression
- Severe homesickness
- Illness, including vomiting, respiratory symptoms and/or a fever over 100°F
- Discovery of nits or head lice
- Medical care beyond basic first-aid including bee stings, fractures and sprains. If your child requires medical care off-site we will do our best to reach you before we leave camp. A cell phone will accompany the staff person with your child to facilitate communication between you and your child.
- Emergencies or evacuations.

WHAT TO PACK FOR CAMP

Each camper should have no more than suitcase/duffel, backpack and sleeping bag and pillow. ALL campers must be able to carry their own luggage from the luggage drop point to their cabins, so plan accordingly.

Here are some things to keep in mind as you help your camper pack:

- Clothing should be tolerant of water, mud and fun – nothing new or expensive!
- **BE SURE THAT YOUR CAMPER'S FIRST & LAST NAME IS ON EVERYTHING!** Use laundry pens to ID your camper's belongings. Label anything you want returned!

RECOMMENDED PACKING LIST FOR A 1 WEEK SESSION:

- 40 degree or warmer sleeping bags* with pillow/pillow case
- 1 bath towel & washcloth
- 1 beach towel
- 1-2 pairs of pants
- 2-4 pairs of shorts
- 5-6 shirts
- Sweatshirt or jacket
- Raincoat or poncho with hood
- Pajamas or sleepwear
- Sunhat or baseball cap
- Swimsuit
- 7 pairs underwear & socks
- 2 pairs comfortable walking shoes – shoes must have backstraps, flip flops are not allowed except inside the cabin or at the waterfront.
- Comb/Hairbrush & Shampoo
- Toothbrush & Toothpaste
- Soap or Bodywash
- Deodorant
- Sunscreen – SPF 15 or higher
- Flashlight
- Water bottle
- Backpack/CinchSack to carry belongings

HELPFUL EXTRAS

- Sunglasses
- Swim Goggles
- Shower shoes
- Laundry Bag
- Book
- Writing paper, pens, self-addressed/stamped envelopes for letters home
- Photo from home and/or comfort item
- Disposable camera with name on it
- Insect repellent
- Lip Balm
- White/light t-shirt for tie-dye
- Fancy and/or silly clothes for special events



THINGS TO KEEP AT HOME

To keep camp fun and safe, we ask that you leave these items at home:

- **Electronics:** cell phones, smart watches, laptop computers, e-readers, tablets, music players, etc. (anything with a screen). We maintain an unplugged, non-screen environment.
- Food of any kind, including candy or chewing gum (all snacks are provided)
- Money, jewelry, or expensive items
- Any item considered dangerous (knives, guns, weapons, fireworks, matches, lighters, etc.)
- Alcohol or illegal drugs of any kind
- Tobacco products, in any form (including e-cigarettes & vapes)
- Animals or pets of any kind
- Skateboards, bicycles, scooters, rollerblades, roller skates, and other personal sports equipment
- Vehicles (teen campers are not allowed to drive themselves to/from camp, and must be checked-in by a parent or guardian)

LOST & FOUND

At the end of each session, we will attempt to return lost and found items to campers before they leave camp. The best way to ensure that all of your camper's items find their way home is to label all items with your camper's first AND last name. All lost and found items left at Colman will remain at Colman. Call (206)-717-2593 to inquire about lost items. Any items left on the bus or at the drop off location will be held at YMCA Camping & Outdoor Leadership, (206) 382-5009. Two weeks after your child's camp session ends, unclaimed and unlabeled items will be donated to charity. Camp Colman is not responsible for lost, damaged, or stolen items.

PAYMENTS & REFUNDS

Final payment must be received in the YMCA Camping & Outdoor Leadership office no later than June 1, 2020. After June 1, full payment is required at the time of registration.

PAYMENT ACCEPTED

Make checks payable to YMCA Camping & Outdoor Leadership, and send to 909 Fourth Avenue, Seattle WA 98104. There will be a \$20 charge for returned checks. We also accept Visa, MasterCard, American Express and Discover.

REFUND POLICY

Deposits are non-refundable. If your camper is unable to attend camp, please notify Camping & Outdoor Leadership immediately. To receive a refund, you must notify us prior to June 1. According to how you originally paid the fees, a check or credit card refund will be issued, less the non-refundable deposit. Please allow 2 weeks for processing refunds. Any cancellations or refund requests received after June 1 will be at the discretion of the YMCA.

HEALTH & SAFETY INFORMATION

The health and safety of your child is our primary concern. To ensure our camp health care providers have the information necessary in advance, the Camp Care Info packet must be returned to the YMCA Camping & Outdoor Leadership office upon receipt. **Staff cannot accept these camp care info forms at check-in.** It is the parent or guardian's responsibility to provide accident and health insurance. The YMCA does not provide any coverage for members or participants.

CAMP HYGIENE STANDARDS

Cleanliness is a key component to keeping campers healthy. Campers will be required to wash their hands prior to every meal. Your pre-camp support of this concept is appreciated. Camp clean-up takes place each day, when campers, teen leaders and staff assume responsibility for maintaining a specific area of camp. Directors will check cabins for neatness daily.

HEAD LICE

Head lice can become an issue anytime you gather children together at school, afterschool programs, or camp. It is not indicative of uncleanliness and anyone can get them. Because lice are easily transmitted and require several steps to eliminate, we cannot keep children at camp who are found to have nits or head lice. To help ensure your camper will have a positive experience at camp, **it is your responsibility to check and, if necessary, treat your child for nits or head lice the week before camp begins.** If nits or lice are found, you must do a thorough treatment of the hair and all personal belongings to remove all nits and lice before your camper arrives at check-in. Treatment information can be found online or via the health department. **We intend to inspect each camper's hair at all check-in locations.** If any nits or lice are found, we will be unable to allow your camper to check in. Based on session availability, we will be happy to move your camper to another session but will not issue a refund.

If any nits or lice appear during your camper's week at camp they will not be able to complete their session, and you will need an authorized pickup person available to pick them up at camp. Again, we will move them to another session based on availability.

HELP KEEP BED BUGS OUT OF CAMP COLMAN

Bed bugs can be brought into camp at any time by any guest. We need your help to keep them out! Prior to your campers' arrival at camp, we ask that you wash and dry (on high heat) all items you are sending to camp, including bedding and duffel bags. If you are concerned that you may have an infestation, please contact Camp Colman to work through how to best prepare your campers' gear and how Camp Colman can help make sure these pests don't come in with your camper.

We inspect cabins on every changeover weekend for evidence of bed bugs. In the unlikely event we discover bed bugs in your camper's cabin during their stay at camp, we will take immediate action to heat treat the cabin and the belongings of the occupants. We will notify all parents of affected campers as soon as we learn of any bed bugs in their cabin. Because we have no way to know when or how bed bugs enter our spaces, we do not assume the responsibility for the cost of eliminating them. However, we will do our best to prevent them from going home with you/your camper if they are discovered while at camp.

ILLNESS & ACCIDENTS

Our camp's health area has a limited capacity to keep campers in extended isolation, and keeping ill campers at camp increases the likelihood of other campers or staff becoming ill. In our experience, campers with medical conditions feel more comfortable recuperating at home. In such situations, the camp staff will contact parents to pick up their child from camp. Camp's policy is that parents are responsible for transporting sick campers home. It is also our policy to refund fees on a pro-rated basis when campers must return home early for medical care or illness.

EMERGENCIES

Camp Colman employs experienced Health Care Managers and all staff are First Aid & CPR certified. The nearest Emergency Response Team is only seven miles away, while the Urgent Care Clinic is twenty-five minutes from camp in Gig Harbor. A designated emergency vehicle is on site at all times. Camp staff use two-way radios for activities when campers are away from the main lodge. Safety drills, including fire, water, and earthquake readiness, are in place and are conducted throughout the summer.

EVACUATION PROCEDURES

In the unlikely event that the YMCA would decide to evacuate Camp Colman, we will attempt to contact the family starting with the primary contact, then the emergency contact, in that order. At that time, the person we make contact with will be given further instructions as to how the evacuation will proceed. For this reason, it is truly important that we have accurate contact information for parents and emergency contacts during your child's camp session. Based on the type of emergency, the YMCA will make a decision on the most prudent way to return campers safely to their homes. Such an emergency may require parents or authorized emergency contacts to pick up their child at camp. If the need arises, information regarding evacuation will be listed on the website at www.campcolman.org.

BEHAVIORAL EXPECTATIONS

It is our policy to consult with parents on strategies for dealing with campers who have behavioral problems. Camp staff will make every effort to call the family starting with the lives-with parent or guardian, then the emergency contact. When the welfare of the camper, other campers, or camp property/equipment is jeopardized, the parent(s) or guardian(s) will be notified to pick up their camper at their own expense. Travel arrangements will always be made in advance with the parent or guardian. Program fees will be forfeited.

BULLYING DESCRIPTION

Bullying is intentional, repeated aggressive behavior. It can take the form of physical or verbal harassment, and involves an imbalance of power. For instance, a group of children can target another child, or someone who is physically bigger or more aggressive can intimidate someone else.

Bullying behavior can include teasing, insulting someone (particularly about their weight, height, race, sexuality, religion or other personal traits), shoving, hitting, excluding someone, or gossiping about someone. Bullying can cause a child to feel upset, afraid, ashamed, embarrassed, and anxious. It can involve children of any age, including younger elementary grade-schoolers and even kindergartners. Bullying behavior is frequently repeated unless there is intervention.

BULLYING POLICY

It is our intent to make camp a safe and welcoming space for all. To ensure the emotional and physical well-being of all campers at camp, parents or guardians will be contacted immediately to help assist with any bullying issues. We ask that parents talk to their campers about bullying before camp begins. Encourage them to be respectful of other campers, and direct them to tell a staff member if they are having, or witness, any problems.

MEDICATIONS

If you will be sending any over-the-counter or prescription medications or vitamins, please follow the instructions below:

1. Regulations require us to dispense all medication only from the original container. Over-the-counter medications, prescribed medications and vitamins must be sent in their original containers with the original pharmacy label. (containers will be returned at the end of your camper's session)
2. Prescription medication must be prescribed to the camper. No exceptions.
3. **YMCA Camp Colman provides Tylenol, Ibuprofen, Benadryl and cough medicine on an as-needed basis. Please DO NOT send these items with your child to camp.** Indicate your approval to dispense these medications in the Camp Care Info packet.
4. Complete the Medication Information form that you will receive in the mail two weeks prior to your camper's session. List all medication and/or vitamins being sent to camp. Directions on the container label must match your written directions on the medication form.
5. Only send the exact dosage your camper will need during their session.
6. Place completed Medication Information Form with medications in a plastic bag and bring them with you to check-in to review with staff.

“MEDICATION HOLIDAYS”

We strongly discourage parents whose children are on medication throughout the year from putting them on a “medication holiday” while they are at camp. It is not always in the child's best interest to take time off from their medication. We will be as accommodating as possible with your physician's recommendation.

IMMUNIZATIONS

When campers and staff are camping in close quarters, they share stories, laughs, and life lessons. Unfortunately, they may also share germs. We strongly encourage all campers to have up-to-date MMR, Tdap and Varicella vaccinations as this will help your child stay healthy at camp. To learn more about recommended vaccination schedules for youth, visit <http://www.doh.wa.gov/YouandYourFamily/Immunization/PreteensandTeens>. You can access Washington immunization records for your child at www.wa.myir.net.

GETTING TO & FROM CAMP

For your convenience, Camp Colman offers round-trip transportation from the Seattle area on school buses, or you may choose to drive your camper directly to Camp Colman. You will select your choice for transportation at the time of registration. If you have not previously signed up for bus transportation, and would like to use our bus to/from Seattle, please contact the Camping & Outdoor Leadership office.

We ask that you make every effort to not change your transportation arrangements once you choose an option. We reserve buses based on your reservation and the transportation fees; therefore, we cannot give refunds of transportation fees.

LATE ARRIVALS/EARLY PICK-UPS & NO SHOWS

For the development of the cabin dynamic and the quality of the program, as well as for safety & security reasons, we typically do not allow late arrivals and strongly discourage early pick-ups. If this presents a problem, please contact Daniel Alpers to discuss options: dalpers@seattleyymca.org or (206) 717-2593. Campers not at camp within one hour of check-in time may not be permitted to attend the session. No refunds are given for late arrivals or no shows.

SEATTLE BUS CHECK-IN & PICK-UP LOCATION

Matt Griffin YMCA
3595 South 188th St
SeaTac, WA 98188

Check-In Time: Sundays at 1:30pm at the Matt Griffin YMCA

Pick-Up Time: Saturdays at 11:30am at the Matt Griffin YMCA

DRIVING DIRECTIONS TO THE MATT GRIFFIN YMCA:

From I-5 North or South: take exit #152 (188th St. exit). Go West on 188th Street for .6 miles. Turn left at the light on 36th Ave S, into the parking lot for Matt Griffin YMCA. From 99/International Blvd. South: turn left on S. 188th Street. Continue for .4 miles. Turn right at the light on 36th Ave S, into the parking lot.

At check-in, you will receive a green boarding pass which will allow your camper to get on the bus. **At the bus, you will receive a claim check for your camper. You may leave once your camper is on the bus and you have your claim check.** Please be prompt to check-in; buses will leave no later than 2:00pm.

CAMP COLMAN ON-SITE CHECK-IN & PICK-UP LOCATION

YMCA Camp Colman
20016 Bay Road SW
Longbranch, WA 98351

Check-In Time: Sundays at 3:00pm at Camp Colman

Pick-Up Time: Saturdays at 10:00am at Camp Colman

If you would like to take your camper directly to camp, please follow the check-in and pick-up procedures in this booklet. **It is especially important that you do not arrive at camp before 3:00pm for check-in or 10:00am for pick-up.** To eliminate congestion in and around camp, the gates will be closed until the designated time.

DRIVING DIRECTIONS TO CAMP

From I-5, take Hwy 16 West over the Narrows Bridge*. Take the Purdy Exit. Turn left at the light. Proceed through the towns of Key Center and Home. Make no turnoffs until 1.5 miles after the bridge in Home. Turn right on Whiteman Rd. Proceed 2.3 miles to Bay Road and take a right. Camp is at the end of Bay Road. Follow signs for Joemma Beach State Park until you reach the camp entrance.

**Be prepared to pay a toll heading eastbound on the Tacoma Narrows Bridge.*

TRANSPORTATION DAY SAFETY

- Check-in areas are blocked off and secure from vehicle traffic.
- First aid kits are available at check-in and on all buses that transport campers.
- Parents or guardians should accompany campers to the check-in area and remain with them until they board the bus to camp.
- All camper medications are left with staff at the check-in location.
- Parents release campers to camp staff when they board the bus to camp

BUS SAFETY

- Campers must remain seated.
- No eating is permitted on the bus.
- Campers should use inside voices while traveling on the bus.
- Head counts are required each time the group boards and disembarks the bus.
- If campers must disembark buses for emergency situations, campers will remain on the safest side of the bus as determined by the supervisor.

CLAIM CHECKS & AUTHORIZED PICK-UPS

For the safety of your camper, you will receive a claim check when your camper boards the bus at the check-in site, or at camp if you are driving. On pick-up day, you must present this claim check before we can release your camper. Without the claim check, you or your authorized pick-up person will be asked to present a photo ID to the staff in charge to receive a replacement claim check before your camper can be released to you. Individuals authorized to pick-up your camper must be listed in your UltraCamp account. Your camper will be released to only those listed on the authorized pick-up list or that has a claim check from check-in. For the safety of your camper and the smooth operation of camp, **PLEASE BE ON TIME FOR PICK-UPS! Parents more than 30 minutes late picking up their child will incur a \$1 per minute late fee.**

CHECK-IN PROCEDURES FOR BOTH LOCATIONS

- Complete a brief health screening form.
- Check-in at the check-in table.
- Turn in all medication(s) in original container(s) (do not pack in camper's luggage).
- Camper will have a brief lice-check.
- When check-in is complete, you will receive a camper claim check with your child's name on it.

CHECK IN & PICK UP DAY QUESTIONS

If you have questions on the weekends about check-in or pick-up for the bus at the Matt Griffin YMCA you can call (206) 255-3517 to speak with a staff member. The office at Camp Colman is also available at (206) 717-2593 if you have questions about picking your camper up at Colman.



CONTACT US

YMCA Camping & Outdoor Leadership Office

(Registration & Administration M-F, 8am-5pm)

909 Fourth Avenue

Seattle, WA 98104

P (206) 382-5009

F (206) 382-4920 - Note: please call to confirm receipt of any documents you fax
campinfo@seattlemca.org

YMCA Camp Colman

20016 Bay Road SW

Longbranch, WA 98351

P (253) 884-3844

F (253) 884-5757

CHECK-IN/PICK-UP DAY PHONE

Saturdays and Sundays June 24 - September 2

(206) 255-3517

Please feel free to contact the following staff with questions or comments:

Daniel "Shibby" Alpers

Summer Camp Director

(206) 717-2593

delpers@seattlemca.org

Bria "Disney" Cartwright

Executive Director

(206) 587-6123

bcartwright@seattlemca.org

Connie Fechner

Food Service Director

(206) 717-2656

cfechner@seattlemca.org

